



Town of Pincher Creek
COMMITTEE OF THE WHOLE MINUTES
January 3, 2024 – 8:30 AM
962 St. John Avenue
In Person & Virtually

ATTENDANCE:

Mayor: D. Anderberg
Councillors: M. Barber, G. Cleland, D. Green, B. Wright, and W. Oliver
Absent with regrets: S. Nodge
Staff: D Henderson, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; and A. Grose, Recreation Manager

1. **CALL TO ORDER**

Mayor Anderberg called the meeting to order at 8:35 am.

2. **AGENDA APPROVAL**

BARBER:

That the Committee of the Whole for the Town of Pincher Creek agrees to add 8.3 Water Restriction Bylaw and 9.1 Organizational Direction Discussion to the January 3, 2024 Committee of the Whole Agenda.

CARRIED COTW 2024-001

CLELAND:

That the Committee of the Whole for the Town of Pincher Creek accepts the January 3, 2024 Committee of the Whole Agenda as amended.

CARRIED COTW 2024-002

3. **SCHEDULED DELEGATIONS**

4. **COMMITTEE REPORTS**

BARBER: Dec 1, 2023 – Pincher Creek Early Learning Centre
Dec 6, 2023 – Committee of the Whole
Dec 7, 2023 – Strategic Planning & Chinook Arch

 Initial

Dec 11, 2023 – Regular Council Meeting

Dec 13, 2023 – Special Council Meeting & Landfill

Dec 15, 2023 – Community Futures

Dec 18, 2023 – Special Council Meeting

Dec 19, 2023 – Special Council Meeting & Community Futures

Dec 20, 2023 - Pincher Creek Early Learning Centre

GREEN: Dec 1, 2023 – Pincher Creek Early Learning Centre

Dec 6, 2023 – Committee of the Whole

Dec 7, 2023 – Strategic Planning

Dec 11, 2023 – Regular Council Meeting

Dec 13, 2023 – Special Council Meeting

Dec 15, 2023 – PC Foundation

Dec 18, 2023 – Special Council Meeting

Dec 19, 2023 – Special Council Meeting

Dec 20, 2023 – PC Foundation

Dec 21, 2023 – Pincher Creek Early Learning Centre

NODGE: Dec 6, 2023 – Committee of the Whole

Dec 7, 2023 – Strategic Planning

Dec 11, 2023 – Regular Council Meeting

Dec 13, 2023 – Special Council Meeting

Dec 18, 2023 – Special Council Meeting

Dec 19, 2023 – Special Council Meeting

Dec 20, 2023 – MDSA & PC Foundation

OLIVER: Dec 6, 2023 – Committee of the Whole & PCREAC
Dec 7, 2023 – Strategic Planning & PC Emergency Services Commission
Dec 11, 2023 – Regular Council Meeting
Dec 13, 2023 – Special Council Meeting
Dec 15 2023 - PC Emergency Services Commission
Dec 18, 2023 – Special Council Meeting
Dec 19, 2023 – Special Council Meeting
Dec 20, 2023 – MDSA
Dec 21, 2023 – Community Housing

WRIGHT: Dec 5, 2023 – PC REMO
Dec 6, 2023 – Committee of the Whole
Dec 7, 2023 – Strategic Planning & PC Emergency Services Commission
Dec 11, 2023 – Regular Council Meeting
Dec 13, 2023 – Special Council Meeting
Dec 15 2023 - PC Emergency Services Commission
Dec 18, 2023 – Special Council Meeting
Dec 19, 2023 – Special Council Meeting
Dec 20, 2023 – MDSA

CLELAND: Dec 6, 2023 – Committee of the Whole
Dec 7, 2023 – Strategic Planning
Dec 11, 2023 – Regular Council Meeting
Dec 13, 2023 – Special Council Meeting
Dec 18, 2023 – Special Council Meeting
Dec 19, 2023 – Special Council Meeting
Dec 21, 2023 – Community Housing

ANDERBERG: Dec 1, 2023 – Pincher Creek Early Learning Centre

Dec 5, 2023 – Pincher Creek Early Learning Centre

Dec 6, 2023 – Committee of the Whole

Dec 7, 2023 – Strategic Planning & ORRSC

Dec 11, 2023 – Regular Council Meeting

Dec 13, 2023 – Special Council Meeting

Dec 18, 2023 – Special Council Meeting

Dec 19, 2023 – Special Council Meeting

Dec 20, 2023 – Pincher Creek Early Learning Centre

CLELAND:

That the Committee of the Whole for the Town of Pincher Creek accepts the committee reports as presented.

CARRIED COTW 2024-003

5. ADMINISTRATION

6. BUSINESS ARISING FROM THE MINUTES

6.1 Agricultural Society Letter

OLIVER:

That the Committee of the Whole for the Town of Pincher Creek agree to cover 1/3 of the invoice to the Ag Society, from Riteline Electric, totaling \$1,312.50, with the amount to be covered from the Municipal Tax Stabilization Reserve.

CARRIED COTW 2024-004

7. POLICY

8. NEW BUSINESS

8.1 Community Hall Request Letter

GREEN:

That the Committee of the Whole for the Town of Pincher Creek invite the Community Hall Board Society to make a presentation at the next Joint Council Meeting.

CARRIED COTW 2024-005

8.2 Early Learning Centers Play Spaces

WRIGHT:

That the Committee of the Whole for the Town of Pincher Creek refer the discussion on the landscape concept plans and drawings for both Childcare Centers to the Regular Meeting of Council January 8, 2024.

CARRIED COTW 2024-006

Recreation Manager, Adam Grose left the meeting at 9:10 a.m.

8.3 Water Restriction Bylaw

BARBER:

That the Committee of the Whole for the Town of Pincher Creek directs Administration to bring back an update on the amendments to be made to the Water Use Bylaw for January 8, 2024.

CARRIED COTW 2024-007

Mayor Anderberg called a recess at 9:16 am

Mayor Anderberg called the meeting back to order at 9:27 am

9. Closed Session

CLELAND:

That the Committee of the Whole for the Town of Pincher Creek agrees to move into a closed session of Council on Wednesday, January 3, 2024 at 9:27 am in accordance with section 24 of the Freedom of Information and Protection of Privacy Act with the Acting Chief Administrative Officer and Director of Finance and Human Resources in attendance.

CARRIED COTW 2024-008

GREEN:

That the Committee of the Whole for the Town of Pincher Creek agrees to move out of a closed session of Council on Wednesday, , January 3, 2024 at 11:04 am.

CARRIED COTW 2024-009

Councilor Wright left the meeting at 11:04 am.

Mayor Anderberg called a recess at 11:05 am

Mayor Anderberg called the meeting back to order at 11:09 am

CLELAND:

That the Committee of the Whole for the Town of Pincher Creek agrees to move into a closed session of Council on Wednesday, January 3, 2024 at 11:10 am in accordance with section 24 of the Freedom of Information and Protection of Privacy Act with the Acting Chief Administrative Officer and Director of Finance and Human Resources in attendance.

CARRIED COTW 2024-010

CLELAND:

That the Committee of the Whole for the Town of Pincher Creek agrees to move out of a closed session of Council on Wednesday, , January 3, 2024 at 12:10 Pm.

CARRIED COTW 2024-011

9.1 Trust Account FOIP s. 24

CLELAND:

That the Committee of the Whole for the Town of Pincher Creek direct Administration to investigate the possibility of establishing a trust account for building the curling rink.

CARRIED COTW 2024-012

9.2 PC Emergency Services Commission Agreement FOIP s. 24

CLELAND:

That the Committee of the Whole for the Town of Pincher Creek direct Administration to add the PC Emergency Services Commission Agreement to the next Joint Council Agenda.

CARRIED COTW 2024-013

9.3 CAO Recruitment FOIP s. 24

OLIVER:

That the Committee of the Whole for the Town of Pincher Creek direct Administration to investigate the use of an employment agency for the CAO Recruitment.

CARRIED COTW 2024-014

10. Adjournment

CLELAND:

That this session of Committee of the Whole be adjourned at 12:25 pm.

CARRIED COTW 2024-015

**APPROVED BY RESOLUTION OF
COUNCIL FOR THE TOWN OF PINCHER CREEK
THIS 22 DAY OF JANUARY 2024**



Mayor, D. Anderberg



CAO, D. Henderson